

STANGATE HOUSE and GARDEN

HIRE FEE SCHEDULE

effective from 1 May 2016

The National Trust of South Australia is the custodian of Stangate House, Aldgate, which is managed by volunteers of the Mount Lofty branch. The house and garden are Local Heritage listed and great care must be taken to ensure that the integrity of the property is maintained and no damage occurs.

CONFIRMATION

Booking is confirmed when the following are received **within 21 days of initial booking** :

1. Hire deposit (25% of total hire fee – excludes separate Security deposit) \$ _____
 2. Security deposit (refundable if Conditions of Hire are met)
- as applicable - \$ 200 or \$ 500 for a reception \$ _____
 3. Signed **HIRE APPLICATION** yes / no
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FUNCTIONS

Note: All Fees include GST

1. **Wedding Ceremony** in the garden (details listed over the page) \$900
Includes rehearsal, setup and 3 hours for ceremony, photographs, etc
2. **Wedding Ceremony and Reception** in the house and garden \$1,700
Please note 8pm finish
3. **Wedding Reception** in the house and/or garden \$1,000
Please note 8pm finish
4. **Wedding Group Photographs in the garden only** – bookings 1 month prior to wedding \$200
5. **House and Garden Package (other than for wedding)**
 - May to September, any day; October to April - weekdays \$750
 - October to April, weekends \$1,000
6. Installation of marquee - **only on day prior to function** - site fee \$350
No tent pegs – sand bags or water weights only
7. Installation of dance floor - **only on day of function** - site fee \$250
8. Hire for Funeral or Memorial Service (two hours) \$200
– with access to kitchen \$250
9. Corporate Seminars/Conference per day– in the house and/or garden \$400
9am to 5pm - maximum of 20 people - \$20 per person thereafter up to 50 people.
Catering available at additional cost
10. Available for regular bookings for Societies, community organisations, etc Prices negotiable
11. Group visit to house and garden – Devonshire tea provided \$10 per person
12. Garden entry \$5 per person

CANCELLATION POLICY

Subject to the venue being rebooked by a different hirer, a Cancellation fee of \$500 is charged if the hirer cancels within 60 days or a fee of \$200 is charged if the hirer cancels more than 60 days before the function for any reason.

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Wedding Ceremony Package offers : (refer Hire Fee Schedule item 1)

1. Exclusive use of the garden for the wedding ceremony including photographs for the time booked
 2. Use of the bride's room and bride's bathroom in the house on the wedding day
 3. Couple may engage a commercial photographer
 4. Parking in the property for the bridal party
 5. Signing table and 2 chairs
 6. Access to power in the garden
 7. Site visit to discuss logistics (to be arranged with the Booking Co-ordinator)
 8. Access for wedding rehearsal (to be arranged with the Booking Co-ordinator)
 9. Wedding ceremony set up and removal on the same day
 10. In the case of inclement weather the Drawing Room will be available for the Wedding Ceremony with an additional fee of \$200 required – this can be deducted from the Security deposit prior to any refund
 11. Complimentary membership of the National Trust for the bride and groom for one year
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Wedding Ceremony and Reception offers : (refer Hire Fee Schedule item 2)

1. The above Wedding Ceremony Package and in addition, the House package
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House Package offers :

1. Room for seated lunches & dinners for up to 50 guests | buffet style for up to 80 guests
 2. Use of both kitchens with upgraded facilities
 3. Time to set up & clean up on the day (to be arranged with the Booking Co-ordinator)
 4. Access to garden
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Suggested caterers

Are You Being Served :	www.areyoubeingserved.com.au	T (08) 8211 7216
Melt Gourmet Catering	www.melts.com.au	T 0423 129 158
H.Q. cuisine :	www.hqcuisine.com.au	T 0402 413 715
Jeanna's Catering :	markjean6@bigpond.com	T 0408 824 353
Splendid Food:	suzanne@splendidfood.com.au	T 0422 436 035
Two Brothers Catering :	www.twobrotherscatering.net	T (08) 8271 6111
Cindy's Classic Gourmet	www.cindysclassicgourmet.com.au	T 0414 618 433
Fred Eatery	www.fredeatery.com.au	T (08) 8339 1899

Suggested hire companies

Atlas Event & Party Hire	www.atlasevents.com.au	T (08) 8297 2366
Adelaide Hills Party Hire	www.adelaidehillspartyhire.net.au	T (08) 8391 5154
The Party Company	www.thepartycompany.com.au	T (08) 8391 6979